



<https://jobable.govhelp.in/job/wipro-recruitment-2024-private-job-front-line-employees-post/>

## Wipro Recruitment 2024 – Private Job – Front-Line Employees Post

**Hiring organization**  
Wipro

### Job Location

India  
Remote work from: IND

**Date posted**  
January 6, 2024

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**Valid through**  
30.06.2024

### Base Salary

USD 19,200 - USD 28,400

APPLY NOW

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

## Wipro Recruitment 2024

Wipro, a leading global IT services company, is seeking passionate and dedicated individuals to join our team as Front-Line Employees across various departments. In these roles, you'll play a vital part in ensuring smooth and efficient operations, delivering exceptional customer service, and contributing to Wipro's continued success.

## Wipro Careers

### Responsibilities:

- **Customer Service Representatives:** Respond to customer inquiries via phone, email, or chat, providing accurate and timely resolutions to their issues.
- **Technical Support Specialists:** Offer technical assistance to customers, troubleshooting hardware and software problems and guiding them through solutions.
- **Receptionists and Greeters:** Welcome visitors to Wipro facilities, providing information, directions, and assistance.
- **Security Officers:** Maintain a safe and secure environment by monitoring access, patrolling premises, and responding to security incidents.
- **Administrative Assistants:** Provide administrative support to teams, handling tasks like scheduling appointments, managing calendars, and processing documents.
- **Data Entry Specialists:** Accurately and efficiently enter data into various

systems, ensuring data integrity and quality.

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## **Wipro Jobs near me**

### **Skills:**

- Providing exceptional customer service with a positive and professional demeanor.
- Resolving customer inquiries and issues promptly and effectively.
- Maintaining accurate and up-to-date records and documentation.
- Following company policies and procedures diligently.
- Collaborating effectively with colleagues and teams to achieve common goals.

**Important Links** **Find the Link in [Apply Now](#) Button**

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