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Whitehat JR Recruitment 2024 – Free Job Alert – Human Resources Post

Hiring organization
Whitehat JR

Job Location

India
Remote work from: IND

Date posted
January 9, 2024

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Valid through
31.08.2024

Base Salary

USD 12,800 - USD 19,400

APPLY NOW

Qualifications

12th/ Graduate

Employment Type

Full-time

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Description

Whitehat JR Recruitment 2024

Whitehat JR is seeking a passionate and organized Human Resources Specialist to join our growing team. In this role, you will play a key role in supporting all aspects of the employee lifecycle, from recruitment and onboarding to performance management and employee relations.

Whitehat JR Careers

Responsibilities:

- **Recruitment:** Source, screen, and interview candidates for open positions.
- **Onboarding:** Develop and implement onboarding programs for new hires.
- **Compensation and benefits:** Administer payroll, benefits, and other HR programs.
- **Performance management:** Conduct performance reviews and provide feedback to employees.
- **Employee relations:** Address employee concerns and resolve conflict.
- Maintain HR records and ensure compliance with labor laws.
- Other duties as assigned.

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Whitehat JR Jobs near me

Skills:

- Bachelor's degree in Human Resources or a related field.
- Minimum of 1 year of experience in human resources.
- Strong knowledge of HR principles and practices.
- Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.

Important Links Proficient in HR software applications

Find the Link in [Apply Now](#) Button

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