

https://jobable.govhelp.in/job/vi-recruitment-2024-latest-job-data-entry-executive-post/

# VI Recruitment 2024 - Latest Job - Data Entry Executive Post

#### Job Location

India

Remote work from: IND

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#### **Base Salary**

USD 12,000 - USD 19,200

#### Qualifications

12th/ Graduate

#### **Employment Type**

Full-time

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#### **Description**

#### VI Recruitment 2024

As a Data Entry Executive, you will be responsible for the accurate and efficient entry of customer information into our various databases.

#### **VI Careers**

#### Responsibilities:

- Accurately and efficiently enter customer data into various VI databases.
- · Verify data accuracy and rectify any discrepancies.
- Maintain data integrity and security by adhering to established protocols.
- Meet data entry targets and deadlines consistently.
- Provide administrative support to the team as required.

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#### VI Jobs near me

#### Skills:

- Excellent typing skills with the ability to maintain high accuracy.
- Strong attention to detail and a keen eye for accuracy.
- Proficient in computer skills and data entry software (MS Office Suite preferred).
- · Ability to work independently and as part of a team.

### Hiring organization

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#### Date posted January 6, 2024

Valid through 31.08.2024

**APPLY NOW** 

## Importance communication and interpersonal skills Apply Now Button

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