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Swiggy Careers – Job Recruitment – Private Job For Coordinator

Hiring organization
Swiggy

Job Location

India

Remote work from: IN; US; AU; NZ; HK; JP; KZ; MY; SG; TW; TH; UZ; VN; AT; BY; BE; DK; FR; DE; GR; NL; RU; ES; CH; UK; GB; DZ; KW; MA; QA; SA; MX; AE; CA; GT; DO

Date posted
April 1, 2024

Valid through
31.12.2024

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Base Salary

USD 14 - USD 25

Qualifications

12th Pass, Graduate, Post Graduate

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Employment Type

Full-time

Description

Swiggy Recruitment 2024

Do you thrive in a fast-paced environment? Are you passionate about creating a seamless customer experience? If so, then a career at Swiggy as a Delivery Operations Coordinator might be the perfect fit for you!

Swiggy Jobs Near Me

Swiggy is India's leading on-demand delivery platform, connecting millions of consumers with a vast network of restaurants and stores. We're constantly innovating and growing, and we're looking for talented individuals to join our team and help us deliver exceptional service.

Summary

As a Delivery Operations Coordinator, you'll play a vital role in ensuring the smooth running of our delivery network. You'll be responsible for coordinating with restaurants, delivery partners, and customers to ensure timely and accurate deliveries. You'll also be responsible for monitoring performance metrics, identifying areas for improvement, and implementing solutions to optimize the delivery process.

This role offers a dynamic and challenging environment where you can make a real impact on Swiggy's success. You'll have the opportunity to develop your problem-solving, communication, and organizational skills, all while working with a

passionate and supportive team.

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Key Responsibilities:

- Coordinate order fulfillment with restaurants, ensuring timely preparation and handover to delivery partners.
- Track delivery partner movements and manage order assignments to optimize delivery times.
- Monitor delivery performance metrics and identify areas for improvement.
- Proactively address customer inquiries and concerns regarding deliveries.
- Escalate any issues or delays to the appropriate teams for resolution.
- Maintain accurate records and reports related to deliveries.
- Collaborate with the wider operations team to streamline processes and improve efficiency.

Required Skills and Qualifications:

- Excellent communication and interpersonal skills.
- Strong organizational and time management skills.
- Ability to work effectively in a fast-paced environment.
- Proficient in computer skills, including MS Office Suite.
- A keen eye for detail and a commitment to accuracy.
- Ability to work independently and as part of a team.
- Problem-solving and analytical skills.
- A positive attitude and a willingness to learn.

Experience:

- This is a great opportunity for both experienced professionals and fresh graduates.
- For experienced candidates, a minimum of 1 year of experience in a customer service or operations role is preferred.
- Fresh graduates with a strong academic record and a passion for logistics are also encouraged to apply.

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Why Join Swiggy?

Swiggy offers a competitive compensation package and a comprehensive benefits program, including health insurance, paid time off, and employee discounts. But

beyond the benefits, we offer a work environment that's fun, challenging, and rewarding. Here are just a few reasons why you'll love working at Swiggy:

- **Opportunity to Grow:** We're a rapidly growing company, and we offer our employees plenty of opportunities to learn and develop their skills.
- **Make a Difference:** You'll be playing a vital role in connecting people with the food and products they love.
- **Fast-Paced Environment:** If you thrive in a dynamic and challenging environment, then Swiggy is the place for you.
- **Great Culture:** We have a passionate and supportive team that's committed to excellence.
- **Competitive Compensation and Benefits:** We offer a competitive compensation package and a comprehensive benefits program.

Application Process

If you're interested in joining our team, please submit your resume and cover letter online. We look forward to hearing from you!

Join the Swiggy Revolution!

At Swiggy, we're passionate about making food delivery a seamless and enjoyable experience for everyone. We're looking for talented and motivated individuals who share our passion and are excited to be a part of our journey. If you're ready to take on a challenging and rewarding role, then we encourage you to apply!

General Overview

This role provides a unique opportunity to gain valuable experience in the fast-growing food delivery industry. You'll work in a dynamic environment where you'll be challenged to think critically and solve problems efficiently. You'll also have the opportunity to collaborate with a talented team of professionals who are all passionate about making Swiggy a success.

We believe that our employees are our greatest asset, and we're committed to providing them with the support and resources they need to succeed. If you're looking for a career that's both challenging and rewarding, then Swiggy is the place for you!

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