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## Siemens Careers Jobs – Job Application – Fast Job For Back Office Admin

**Hiring organization**  
Siemens

### Job Location

India

Remote work from: IN; US; AU; NZ; HK; JP; KZ; MY; SG; TW; TH; UZ; VN; AT; BY; BE; DK; FR; DE; GR; NL; RU; ES; CH; UK; GB; DZ; KW; MA; QA; SA; MX; AE; CA; GT; DO

### Date posted

March 28, 2024

### Valid through

31.12.2024

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### Base Salary

USD 18 - USD 27

### Qualifications

Graduate, Post Graduate

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### Employment Type

Full-time

### Description

## Siemens Recruitment 2024: Shape the Future with Us as a Back Office Admin (Remote)

**Do you thrive in fast-paced environments where innovation is key? Are you passionate about automation and streamlining processes? If so, then a career as a Back Office Admin at Siemens could be your perfect fit!**

Siemens is a global powerhouse in engineering and technology. We're at the forefront of shaping the future, from developing intelligent infrastructure to creating groundbreaking healthcare solutions. Our collaborative and international environment fosters continuous learning and growth, making Siemens a truly rewarding place to work.

In this remote Back Office Admin role, you'll play a pivotal role in bridging the gap between development and operations. You'll leverage your expertise in automation tools and methodologies to build, deploy, and maintain our critical applications. This is an exciting opportunity to contribute to cutting-edge projects and make a real impact on a global scale.

### Why Join Us?

- **Shape the future:** Be a part of a company that's constantly pushing boundaries and developing innovative solutions that address real-world challenges.

- **Remote work:** Enjoy the flexibility and convenience of working from anywhere in the world.
- **Collaborative environment:** Work alongside a team of talented professionals who are passionate about what they do.
- **Continuous learning:** Benefit from comprehensive training programs and opportunities to develop your skills.
- **Competitive compensation and benefits:** We offer a comprehensive benefits package that includes health insurance, paid time off, and retirement savings plans.

## Job Summary

We're looking for a highly motivated and skilled Back Office Admin to join our growing team. You'll be responsible for the entire application lifecycle, from development to deployment and ongoing maintenance. You'll work closely with developers, operations teams, and other stakeholders to ensure that our applications are delivered efficiently and reliably.

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## Siemens Jobs Near Me

As a remote position, this role offers the opportunity to work from the comfort of your home, regardless of location. Whether you're a seasoned professional or just starting your career in DevOps, we encourage you to apply!

### Key Responsibilities:

- Design, develop, and implement automated solutions to streamline the application lifecycle.
- Configure and manage infrastructure as code (IaC) tools for provisioning and managing cloud environments.
- Collaborate with developers to integrate DevOps practices into the software development lifecycle (SDLC).
- Implement continuous integration and continuous delivery (CI/CD) pipelines to ensure efficient and reliable deployments.
- Monitor and troubleshoot application performance issues.
- Stay up-to-date on the latest DevOps technologies and best practices.

### Required Skills and Qualifications:

- Bachelor's degree in Computer Science, Information Technology, or a related field (or equivalent experience).
- Minimum of 2+ years of experience as a Back Office Admin or a related role.
- Strong understanding of DevOps principles and methodologies (CI/CD, Agile, Infrastructure as Code).
- Proficiency in scripting languages like Python, Bash, or PowerShell.
- Experience with configuration management tools like Puppet, Ansible, or Chef.
- Experience with containerization technologies like Docker and Kubernetes (a plus).
- Excellent problem-solving and analytical skills.
- Strong communication and collaboration skills.
- Ability to work independently and as part of a team.

### Experience:

We welcome applications from both experienced DevOps Engineers and enthusiastic professionals who are new to the field. We're looking for individuals who are passionate about learning and eager to contribute to a dynamic and innovative team.

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### **Why Join Siemens?**

At Siemens, we believe in fostering a culture of inclusion, diversity, and respect. We offer a competitive compensation and benefits package, as well as opportunities for professional development and growth. You'll be working alongside some of the brightest minds in the industry, on projects that have the potential to make a real difference in the world.

### **Application Process**

To apply, please submit your resume and cover letter online. In your cover letter, please tell us why you're interested in this role and how your skills and experience can benefit Siemens.

### **Motivate to Join**

This is a unique opportunity to join a global leader in engineering and technology. If you're looking for a challenging and rewarding career, then we encourage you to apply!

### **In Conclusion**

As a Back Office Admin at Siemens, you'll play a vital role in helping us deliver innovative solutions to our customers. You'll have the opportunity to work on cutting-edge projects, collaborate with talented professionals, and make a real impact on the world. We offer a competitive compensation and benefits package, as well as a supportive and collaborative work environment.

**Ready to join us and shape the future? Apply today!**

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**Important Links**

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