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Meesho Recruitment 2024 – Highest Paying Jobs – Back Office Staff Post

Hiring organization
Meesho

Job Location

India
Remote work from: IND

Date posted
January 9, 2024

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Valid through
31.08.2024

Base Salary

USD 12,400 - USD 18,000

APPLY NOW

Qualifications

12th/ Graduate

Employment Type

Full-time

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Description

Meesho Recruitment 2024

Our Back Office Staff plays a crucial role in ensuring the smooth operation of our business. You'll be the glue that holds everything together, providing essential support to various departments and ensuring accuracy, efficiency, and timely execution of tasks.

Meesho Careers

Responsibilities:

- Maintain accurate and detailed records.
- Communicate effectively with colleagues, vendors, and customers.
- Work independently and as part of a team to meet deadlines.
- Adhere to company policies and procedures.
- Demonstrate a strong commitment to quality and accuracy.

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Meesho Jobs near me

Skills:

- Minimum graduation in any relevant field (e.g., commerce, business administration, computer applications).
- Strong analytical and problem-solving skills.

- Excellent attention to detail and accuracy.
- Proficiency in computer applications (e.g., MS Office, spreadsheets).
- Excellent written and verbal communication skills.

Important Links Find the Link in [Apply Now Button](#)

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