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Data Entry Executive in Accenture – Job Application – IT Jobs Near Me

Hiring organization

Accenture

Date posted

January 26, 2024

Valid through

31.08.2024

APPLY NOW

Job Location

India

Remote work from: IND

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Base Salary

USD 22 - USD 34

Qualifications

Graduate

Employment Type

Full-time

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Description

Data Entry Executive in Accenture

As a Data Entry Executive, you'll play a vital role in streamlining our operations and ensuring data integrity. Your attention to detail and commitment to accuracy will be instrumental in driving informed decision-making and supporting diverse projects across the company.

Accenture Careers

Responsibilities:

- Accurately and efficiently enter data from various sources, including physical documents, digital forms, and spreadsheets.
- Maintain database integrity by verifying data accuracy, adhering to established protocols, and identifying and correcting any errors.
- Collaborate with internal teams to ensure timely data processing and address any data-related queries.
- Adhere to strict confidentiality and security protocols to protect sensitive company information.
- Maintain a productive and organized workspace, adapting to evolving workflows and deadlines.

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Accenture Jobs Near Me

Skills:

- Typing speed of at least 50 words per minute with strong accuracy.
- Proficient in data entry software, including Excel, Google Sheets, and other relevant tools.
- Excellent attention to detail and ability to identify and rectify errors quickly.
- Strong analytical and problem-solving skills to ensure data consistency and integrity.
- Effective communication and collaboration skills to interact with diverse teams.
- Ability to work independently and manage multiple tasks efficiently.
- Adaptability and willingness to learn new software and procedures.

Tags:

accenture recruitment journey,accenture recruiters status,accenture experience,accenture recruiters performance,accenture recruitment process 2024,accenture offer letter,accenture career discussion,accenture interview,accenture,accenture eligibility criteria,accenture mnc,accenture journey,accenture hiring 2024,accenture career talks,accenture 2024 preparation,accenture preparation 2024,accenture off campus hiring,accenture off

Important Links**Find the Link in [Apply Now](#) Button**

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