

## Citi Bank Careers – Remote Jobs – Auditing Clerk Jobs Alerts

### Job Location

India

Remote work from: IN; US; AU; NZ; HK; JP; KZ; MY; SG; TW; TH; UZ; VN; AT; BY; BE; DK; FR; DE; GR; NL; RU; ES; CH; UK; GB; DZ; KW; MA; QA; SA; MX; AE; CA; GT; DO

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### Base Salary

USD 18 - USD 22

### Qualifications

Graduate

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### Employment Type

Full-time

### Description

## Citi Bank Recruitment 2024

Do you have a keen eye for detail and a passion for ensuring financial accuracy? Are you organized, analytical, and possess strong problem-solving skills? If you're looking for a career that combines meticulous attention to detail with a commitment to financial integrity, then a role as an Auditing Clerk at Citi Bank could be the perfect opportunity for you!

### Citi Bank Jobs Near Me

Citi Bank, a leading global financial institution with a presence in over 100 countries, is searching for talented individuals to join our growing team. The best part? This remote position allows you to contribute to Citi Bank's continued success from the comfort of your home office, regardless of location!

### Summary

In this crucial role, you'll play a vital role in safeguarding the financial health of Citi Bank by meticulously reviewing and verifying financial records. You'll be responsible for analyzing financial transactions, identifying discrepancies, and ensuring compliance with accounting standards and regulations. Your strong analytical skills, attention to detail, and commitment to accuracy will be essential for success in this fast-paced environment.

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### Key Responsibilities

### Hiring organization

Citi Bank

### Date posted

March 21, 2024

### Valid through

31.12.2024

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- Review and verify the accuracy of various financial data, including bank statements, invoices, and expense reports.
- Analyze financial transactions for completeness, accuracy, and adherence to established accounting policies and procedures.
- Identify and research potential discrepancies, errors, or suspicious activity.
- Research and resolve identified discrepancies by gathering and analyzing supporting documentation.
- Prepare detailed reports outlining audit findings and recommendations for corrective action.
- Maintain accurate and up-to-date audit records for future reference.
- Assist senior auditors with complex audits and investigations as needed (duties may vary depending on experience).
- Stay up-to-date on evolving accounting standards and regulations.

### Required Skills and Qualifications

- Bachelor's degree in Accounting, Finance, or a related field (preferred).
- Minimum 1 year of experience in an auditing or accounting role (experience in banking industry a plus).
- Strong analytical skills and the ability to identify and understand complex financial data.
- Excellent attention to detail and a commitment to accuracy.
- Proficient in Microsoft Office Suite (Word, Excel).
- Strong problem-solving skills and the ability to find solutions to discrepancies.
- Excellent communication and interpersonal skills, both written and verbal.
- Ability to work independently and as part of a team.
- Strong work ethic and the ability to meet deadlines effectively.

### Experience

This role is a great fit for both individuals with experience in auditing, accounting, or a related field, and recent graduates eager to launch their careers in the banking industry. Citi Bank offers comprehensive training programs to ensure you have the skills and knowledge to succeed.

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### Why Join Citi Bank

At Citi Bank, you'll have the opportunity to play a vital role in ensuring the financial well-being of a leading global institution. You'll work in a dynamic and international

environment with a team of experienced professionals. We offer competitive salaries and benefits packages, including health insurance, paid time off, and opportunities for professional development. As an Auditing Clerk at Citi Bank, you'll be at the forefront of our financial controls, safeguarding the bank's assets and contributing to a culture of financial integrity – all from the comfort of your own home office.

### **Benefits and Work Environment**

Citi Bank fosters a culture of integrity, collaboration, and respect. We offer a comprehensive benefits package that includes health insurance, dental and vision insurance, and generous paid time off. Plus, the remote work environment allows you the flexibility to work from the comfort of your home office and maintain a healthy work-life balance.

### **Application Process**

To apply for this exciting opportunity, please submit your resume and cover letter online. In your cover letter, be sure to highlight your relevant skills and experience in auditing, accounting, or a related field, and explain why you're passionate about contributing to Citi Bank's commitment to financial accuracy.

### **Build a Rewarding Career in Financial Services!**

At Citi Bank, we value meticulous attention to detail and a strong work ethic. If you're an analytical and detail-oriented individual with a passion for accuracy, then we encourage you to apply!

### **In Conclusion**

This role offers a unique opportunity to develop your auditing skills and gain valuable experience in the banking industry. As an Auditing Clerk at Citi Bank, you'll play a crucial role in safeguarding the bank's financial health and ensuring compliance with regulations. If you're ready to embark on a rewarding career in a global financial institution, then we encourage you to apply today!

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## Important Links

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