

Citi Bank Careers – Job Search – Job Card For Payroll Clerk

Job Location

India

Remote work from: IN; US; AU; NZ; HK; JP; KZ; MY; SG; TW; TH; UZ; VN; AT; BY; BE; DK; FR; DE; GR; NL; RU; ES; CH; UK; GB; DZ; KW; MA; QA; SA; MX; AE; CA; GT; DO

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Base Salary

USD 17 - USD 23

Qualifications

Graduate, Post Graduate

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Employment Type

Full-time

Description

Citibank Recruitment 2024

Do you have a passion for accuracy and a keen eye for detail? Are you excited about leveraging your accounting expertise to contribute to the success of a global financial leader?

If so, then a career as a Payroll Clerk at Citibank might be the perfect opportunity for you!

Citibank Jobs Near Me

Citibank is searching for a talented and motivated Payroll Clerk to join our growing team. This remote position allows you to work from anywhere in the world, as long as you have a reliable internet connection and a quiet workspace.

In this role, you'll play a vital role in ensuring the accuracy and integrity of Citibank's financial records. You'll also have the opportunity to develop your skills and knowledge by working with experienced professionals and on complex financial projects.

About Citibank

Citibank is a leading global bank with a rich history dating back to 1812. We offer a wide range of financial products and services to individuals, corporations, and governments around the world. Our commitment to financial innovation and excellence has made us a trusted advisor to clients for generations.

Why Join Us?

Hiring organization

Citi Bank

Date posted

March 28, 2024

Valid through

31.12.2024

APPLY NOW

As a Payroll Clerk at Citibank, you'll enjoy a competitive salary and benefits package, including health insurance, paid time off, and a retirement plan. You'll also have the opportunity to work in a fast-paced and dynamic environment, where you can learn from the best and make a real impact on the success of our company.

Here's a closer look at what you'll be doing:

Summary

We are searching for a detail-oriented and highly motivated Payroll Clerk to join our growing team. In this remote position, you will be responsible for a variety of accounting tasks, including maintaining financial records, preparing financial statements, and performing account reconciliations. You will also have the opportunity to collaborate with other members of the finance team on complex accounting projects.

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Key Responsibilities

- Maintain the accuracy and integrity of Citibank's financial records
- Prepare financial statements, including balance sheets, income statements, and cash flow statements
- Perform account reconciliations to ensure that all accounts are balanced
- Analyze financial data to identify trends and potential risks
- Close the books on a monthly and year-end basis
- Support the preparation of the annual budget
- Assist with external audits
- Develop and maintain strong internal controls
- Stay up-to-date on the latest accounting standards and procedures

Required Skills and Qualifications

- Bachelor's degree in Accounting or a related field
- CPA certification (preferred)
- Minimum of 3-5 years of experience in a senior accounting role
- Strong understanding of Generally Accepted Accounting Principles (GAAP)
- Excellent analytical and problem-solving skills
- Proficient in Microsoft Excel and other accounting software programs
- Strong attention to detail and accuracy
- Excellent communication and interpersonal skills
- The ability to work independently and as part of a team

Experience

This role is ideal for candidates with 3-5 years of experience in a senior accounting position. We are also open to considering candidates with less experience who have a strong academic background and a demonstrable passion for accounting.

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Why Join Citibank?

At Citibank, we are committed to providing our employees with a challenging and rewarding work environment. We offer a competitive salary and benefits package, as well as opportunities for professional development and growth. Here are just a few of the reasons why you'll love working at Citibank:

- Competitive salary and benefits package
- Opportunity to work with experienced professionals on complex accounting projects
- Remote work flexibility
- Strong company culture that values diversity and inclusion
- Commitment to professional development and growth

Application Process

If you are interested in applying for this position, please submit your resume and cover letter online. In your cover letter, please be sure to highlight your relevant skills and experience, as well as your reasons for wanting to join Citibank.

We look forward to hearing from you!

Join a Winning Team!

Citibank is a great place to work if you are looking for a challenging and rewarding career in accounting. We offer a competitive salary and benefits package, as well as opportunities for professional development and growth. We are also a company that is committed to diversity and inclusion. If you are ready to take your accounting career to the next level, then we encourage you to apply!

In closing, this remote Payroll Clerk position at Citibank offers a unique opportunity to work for a leading global financial institution. If you are a highly skilled and motivated accountant who is looking for a challenging and rewarding career, then we encourage you to apply!

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