



<https://jobable.govhelp.in/job/axis-bank-recruitment-2024-job-recruitment-accounts-payable-post/>

Axis Bank Recruitment 2024 – Job Recruitment – Accounts Payable Post

Hiring organization
Axis Bank

Job Location

India
Remote work from: IND

Date posted
January 4, 2024

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Valid through
31.08.2024

Base Salary

USD 13,900 - USD 20,300

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

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Description

Axis Bank Recruitment 2024

As an Accounts Payable Specialist at Axis Bank, you'll be the guardian of financial accuracy, the maestro of vendor payments, and the ultimate problem-solver who ensures every transaction flows smoothly. From processing invoices and verifying data to managing vendor relationships and reconciling accounts, you'll wear many hats, playing a crucial role in maintaining the bank's financial health and operational efficiency.

Axis Bank Careers

Responsibilities:

- **Become the accuracy ambassador:** Process invoices meticulously, verifying data for completeness and ensuring timely payments to vendors.
- **Data detective extraordinaire:** Analyze financial data, identify discrepancies, and resolve errors with a keen eye for detail.
- **Vendor relationship maestro:** Build and maintain strong relationships with vendors, address inquiries promptly, and ensure smooth communication throughout the payment process.
- **Reconciliation whiz:** Reconcile accounts payable records with vendor statements, ensuring accuracy and identifying any potential discrepancies.
- **Compliance champion:** Adhere to all internal policies and procedures, maintaining the highest standards of financial integrity and regulatory compliance.

- **Team player extraordinaire:** Collaborate effectively with colleagues in accounts payable, procurement, and other departments to ensure seamless workflow and optimal performance.

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Axis Bank Jobs near me

Skills:

- Bachelor's degree in Commerce, Finance, Accounting, or a related field (required).
- Minimum 2 years of experience in accounts payable or a similar role within a financial institution or corporate setting.
- Strong analytical and problem-solving skills, with the ability to identify and resolve discrepancies in financial data.
- Excellent attention to detail and a commitment to accuracy in all tasks.
- Proficient in accounting software and financial systems.
- Strong communication and interpersonal skills, with the ability to build relationships with vendors and colleagues.

Important Links

Find the Link in [Apply Now](#) Button

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